

## **THESIS FOR CONDITIONS A CREDIT**

The study programme: Bc-ATM-3

Period: *Summer Semester 2020/2021*

1. Basic information / tasks
2. List of students
3. The topics of semestral papers
4. Recommended sources
5. Instruction for elaborating and submitting of papers

### BASIC INFORMATION / TASKS

- you are expected to prepare and submit **ON TIME** two semestral papers;
- you could choose topics for your semestral papers during our first lesson (*if you missed first lesson, the topic of the semestral papers was designed for you by lecturer*);
- you can find title of your semestral papers in the following text (*it is possible to use shortcut by list*);
- all topics are divided into two groups and each paper have to be submitted to an exact and strict deadline according to which group it belongs to;
- it is necessary to submit semestral papers **ON TIME** (*dates are listen in following text of this document*);
- scope of processing of each kind of semestral papers and evaluation method of them you can found at following text of this document or in the presentation from first lesson ([http://tezaurus.wbl.sk/manazment/fsc-01\\_instruction\\_for\\_graduation\\_and\\_conditions\\_a\\_credit\\_and\\_examination.pdf](http://tezaurus.wbl.sk/manazment/fsc-01_instruction_for_graduation_and_conditions_a_credit_and_examination.pdf)).

### LIST OF STUDENTS

| name           | surname                      | Study programme | Number of topics <sup>1</sup> |                  |
|----------------|------------------------------|-----------------|-------------------------------|------------------|
|                |                              |                 | 1. <sup>st</sup>              | 2. <sup>nd</sup> |
| Haris Muhammed | <b>HABEEB MUHAMMED</b>       | Bc-ATM-3- FS    | 2                             | 12               |
| Jerry          | <b>JOSE FERNZ</b>            | Bc-ATM-3- FS    | 1                             | 11               |
| Vaishnavi      | <b>MADHUSOODHANAN SINDHU</b> | Bc-ATM-3- FS    | 6                             | 16               |
| Balu           | <b>MANIKANDAN NAIR</b>       | Bc-ATM-3- FS    | 3                             | 13               |
| Tanishq Vikas  | <b>PATIL</b>                 | Bc-ATM-3- FS    | 4                             | 14               |
| Amal           | <b>RAJ</b>                   | Bc-ATM-3- FS    | 7                             | 17               |
| Grevin         | <b>SAM</b>                   | Bc-ATM-3- FS    | 5                             | 15               |
| Lakhan         | <b>SHEELAN</b>               | Bc-ATM-3- FS    | 8                             | 18               |
| Sarang         | <b>SUNIL KUMAR</b>           | Bc-ATM-3- FS    | 9                             | 19               |
| Sandeep        | <b>THANKARAJ RAJANI</b>      | Bc-ATM-3- FS    | 10                            | 20               |
| Rakesh Daniel  | <b>ANAND ABESON DANIEL</b>   | Bc-ATM-2- FS    | 8                             | 18               |
| Bipin          | <b>BINU</b>                  | Bc-ATM-2- FS    | 9                             | 19               |

<sup>1</sup> Use shortcut

**THE TOPICS OF SEMESTRAL PAPERS**[HOME](#)

1. Planning
2. Organizing as a Process
3. Organizational design (structures)
4. Staffing
5. Leading
6. Controlling
7. Decision Making
8. Theory of Management
9. Comparison of American, Japanese and European Management
10. Basic Analytical Method Used in the Management
11. Roles and Skills of Managers
12. Strategic Management
13. Crisis Management
14. Management of Human Resources
15. Management of Logistic and Economics
16. Project Management
17. Management of the Basic Sources
18. Time Management
19. Security Management and Safety Management
20. Basic Information Technologies Used in Management

**RECOMMENDED SOURCES**[HOME](#)**Monography:**

- [1] HODGETTS, R. -- KURATKO, D. Entrepreneurship. Theory, process, practice. South Western: Thompson, 2007. 700 s.
- [2] ROBBINS, S. P., DeCENZO, D. A. Fundamentals of Management. 5. edition. Pearson Education, 2005. ISBN 0-13-196871
- [3] BODDY, D. Management: An Introduction. 3.edition. England: Pearson Education Limited, 2005. ISBN 0273 69586 X.
- [4] PORTER, M E., Competitive advantage: creating and sustaining superior perform, New York, Free Press, 2004, ISBN: 0-7432-6087-2
- [5] PORTER, M E., Competitive strategy: techniques for analysing industries and competitors, New York, Free Press, 1998, ISBN: 07432-6088-0

**web-pages:**

- [6] <https://books.google.sk/books?id=hj1LHbP8Gb8C&printsec=frontcover&dq=management&hl=sk&sa=X&ved=0ahUKewj0rpfwjbbgAhXCa1AKHSJACEsQ6AEIJzAA#v=onepage&q=management&f=false>
- [7] <https://books.google.sk/books?id=ht6ca2s4NNMC&printsec=frontcover&hl=sk#v=onepage&q&f=false>
- [8] [https://books.google.sk/books?id=kackEJ4tt2kC&printsec=frontcover&hl=sk&source=gbs\\_ge\\_summary\\_r&cad=0#v=onepage&q&f=false](https://books.google.sk/books?id=kackEJ4tt2kC&printsec=frontcover&hl=sk&source=gbs_ge_summary_r&cad=0#v=onepage&q&f=false)

**AUDIOBOOK:**

- [9] [https://www.amazon.com/Good-Great-Companies-Leap-Others/dp/B003VX15MS/ref=tmm\\_aud\\_title\\_0?encoding=UTF8&qid=&sr=](https://www.amazon.com/Good-Great-Companies-Leap-Others/dp/B003VX15MS/ref=tmm_aud_title_0?encoding=UTF8&qid=&sr=)

**INSTRUCTION FOR ELABORATING AND SUBMITTING OF PAPERS**

[HOME](#)

**Working group:**

*Each student elaborates two semester papers – **on this own***

**Form of submission:**

*Electronic form saves into MS Teams*

**Form of processing:**

*application **MS Word 2007/2010/2019***

**Form of elaborating:**

**ESSAY**

**Scope of processing:**

*Semester papers: 9.000 - 18.000 characters (5-10 pages)*

**Graphic processing:**

➤ [https://portal.lib.tuke.sk/etd/templates/tuke\\_word2007\\_en.docx](https://portal.lib.tuke.sk/etd/templates/tuke_word2007_en.docx)

**Tips, how to write essay:**

- <https://writingcenter.fas.harvard.edu/pages/essay-structure>
- <https://writingcenter.fas.harvard.edu/pages/strategies-essay-writing>
- <https://www.fastweb.com/student-life/articles/essay-tips-7-tips-on-writing-an-effective-essay>
- [https://www.internationalstudent.com/essay\\_writing/essay\\_tips/](https://www.internationalstudent.com/essay_writing/essay_tips/)

**Date of submission:**

*1<sup>st</sup> group of topics (topics 01-09) up to 21-MAR-2020*

*2<sup>nd</sup> group of topics (topics 10-18) up to 11-APR-2020*

**Name of file:**

*FS\_two-digit Number of topic\_SURNAME\_Name*

*(FS\_01\_KLÍR\_Robert)*